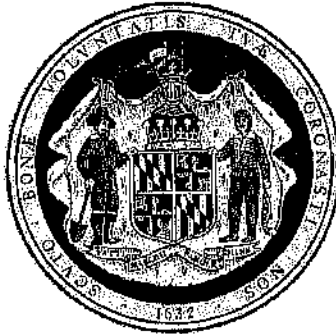


# MARYLAND



In Maryland, new member orientation consists of a two-day program for both chambers of the general assembly. The program is held at the Statehouse and is facilitated by the Maryland General Assembly and affiliate offices and agencies.

The first day of orientation covers the legislators' administrative responsibilities. The second day involves discussion of the legislative processes, chamber procedures, budget, and several issue briefings. The agenda also includes discussion groups and a legislative service staff fair.

The Maryland General Assembly also sponsors a two day orientation for the spouses of newly elected legislators. The spousal orientation involves sessions on ethics; understanding legislative responsibilities; security issues in the legislative complex; and roundtable discussions. There are also sessions on understanding the role of the press, lobbyists, legislative staff, and the history of Maryland and the state capitol.



Southern Legislative Conference



The Council of State Governments  
Sharing capitol ideas

# PRELIMINARY AGENDA - ORIENTATION FOR LEGISLATORS-ELECT

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TUESDAY, NOVEMBER 28, 2006

8:00 - **REGISTRATION** (*Calvert Room, State House*)  
9:00 a.m. (Continental Breakfast)

9:00 - **OFFICIAL OPENING** (*House Chamber*)  
9:15 a.m. The Honorable Thomas V. Mike Miller, Jr., President of the Senate  
The Honorable Michael E. Busch, Speaker of the House of Delegates  
The Honorable Ellen O. Moyer, Mayor of Annapolis

9:15 - **PUBLIC ETHICS IN THE LEGISLATIVE ENVIRONMENT** (*House Chamber*)  
10:15 a.m. Presenters: William G. Somerville, Ethics Counsel, Maryland General Assembly  
Suzanne S. Fox, Executive Director, State Ethics Commission

10:15 - **RESPONSIBILITIES OF BEING A LEGISLATOR** (*Senate and House Chambers*)  
10:45 a.m. Senate Presenters: The Honorable Ulysses Currie  
The Honorable Brian Frosh

House Presenters: The Honorable Adrienne A. Jones  
The Honorable Kumar P. Barve

10:45 a.m. - **PROFESSIONAL SERVICES** (*House Chamber*)  
12:00 p.m. **Department of Legislative Services (DLS):** Karl S. Aro, Executive Director,  
Office of Policy Analysis (OPA): Warren G. Deschenaux, Director  
Office of Legislative Audits (OLA): Bruce A. Myers, Legislative Auditor  
Office of Information Systems (OIS): Michael A. Gaudiello, Director  
**Office of the Attorney General:** Robert A. Zarnoch, Counsel, Annapolis  
Legislative Office

12:00 - **SECURITY ISSUES IN THE LEGISLATIVE COMPLEX** (*House Chamber*)  
12:30 p.m. Presenters: 1st Sergeant Michael W. Thompson, Maryland State Police  
Chief Warner Sumpter, Department of General Services

12:45 - **LUNCHEON** (*Miller Senate Building, 1<sup>st</sup> Floor Reception Rooms-East*)  
1:45 p.m. Speaker: Dr. Alan Rosenthal, Professor, Public Policy, Eagleton Institute of Politics

## **PRELIMINARY AGENDA – ORIENTATION FOR LEGISLATORS-ELECT**

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2:00 - **WORKSHOP: SETTING UP AND MANAGING YOUR ANNAPOLIS AND DISTRICT**  
5:30 p.m. **OFFICES**

Overview (*Room 180, House Office Building*)

Rick Harrison, Manager, Finance and Administrative Services

Lori L. Mathis, Manager, Human Resources

Department of Legislative Services

- Administrative Services
- Compensation/Expenses
- Selecting and Managing staff
- General Assembly Guidelines

Presenter: Michael A. Gaudiello, Director, Office of Information Systems

- Computer Services

Presenter: Dean Saffos, Manager, Legislative Document Management

- Graphics and Printing

Presenter: J. Howard Pleines

- State Retirement Agency

Photos for the *Roster and List of Committees – 2007 Session* can be taken at this time.  
(*Room 218, House Office Building*)

6:30 p.m. **RECEPTION AND UNIVERSITY DINNER** (*Loews Annapolis Hotel*)

Host: University System of Maryland and the Maryland Independent College and University Association

## PRELIMINARY AGENDA – ORIENTATION FOR LEGISLATORS-ELECT

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**WEDNESDAY, NOVEMBER 29, 2006**

8:00 - **REGISTRATION** (*Calvert Room, State House*)  
9:30 a.m. (Continental Breakfast)

9:30 - **LEGISLATIVE PROCESS: HOW A BILL BECOMES A LAW** (*House Chamber*)  
10:30 a.m. Presenters: Department of Legislative Services, Office of Policy Analysis  
Michael I. Volk, Legislation and Committee Support Coordinator  
Susan G. Phelps, Legislative Drafting Manager, Bills and Code Revision  
J. Patrick Ford, Legislative Drafting Manager, Amendments  
and Legal Analysis  
Carol L. Swan, Senior Manager for Committee Support

10:30 - **BUDGET PROCESS AND STATE FINANCES** (*House Chamber*)  
11:30 a.m. Presenter: Warren G. Deschenaux, Director, Office of Policy Analysis,  
Department of Legislative Services

11:30 a.m. - **LUNCHEON BUFFET** (*Senate and House Lounges*)  
12:30 p.m. **MEMBER RELATIONSHIPS WITH PRESIDING OFFICERS AND STAFF**  
Presenters: Timothy A. Perry, Chief of Staff, Office of the President  
John F. Favazza, Chief of Staff, Office of the Speaker  
Kristin F. Jones, Chief of Staff, Office of the Speaker

12:30 - **CHAMBER PROCEDURES** (*Senate and House Chambers*)  
1:00 p.m. Presenters: William B. Addison, Jr., Secretary of the Senate  
Mary Monahan, Chief Clerk of the House of Delegates

1:15 - **ISSUES BRIEFING BY DEPARTMENT OF LEGISLATIVE SERVICES, OFFICE OF**  
3:15 p.m. **POLICY ANALYSIS** (*Delegation Rooms, House Office Building*)

Four 45-minute sessions to run concurrently and then cycle again. Legislators-elect will have the opportunity to attend two sessions.

Overview of PreK – 12 and Higher Education in Maryland  
(*Room 145, House Office Building*)

Presenters: Rachel H. Hise  
Mark W. Collins

Building Blocks of Maryland's Health Care System  
(*Room 170, House Office Building*)

Presenters: David C. Romans  
Jennifer B. Chasse  
Linda L. Stahr  
Simon G. Powell

## **PRELIMINARY AGENDA – ORIENTATION FOR LEGISLATORS-ELECT**

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### Environment and Natural Resources Management in Maryland and Transportation Overview

*(Room 142, House Office Building)*

Presenters: Lesley G. Cook  
Ryane M. Necessary  
Andrew D. Gray  
Jonathan D. Martin

### Maryland Courts, Criminal Justice, and Civil Matters

*(Room 180, House Office Building)*

Presenter: Rebecca J. Moore  
Susan H. Russell  
Lauren C. Nestor  
Douglas R. Nestor

### 3:30 - **LEGISLATIVE DISCUSSION GROUPS** *(Locations to be announced)*

4:00 p.m. Senate Leaders: The Honorable Rob Garagiola  
The Honorable Lisa A. Gladden

House Leaders: The Honorable Steven J. DeBoy, Sr.  
The Honorable Marvin E. Holmes, Jr.  
The Honorable Keith E. Haynes  
The Honorable Barry Glassman

### 4:00 - **LEGISLATIVE SERVICES STAFF FAIR AND LEGISLATIVE COMPLEX TOURS**

6:00 p.m. *(St. John's Corridor, House Office Building)*

An opportunity to meet with representatives from the National Conference of State Legislatures (NCSL), the Southern Legislative Conference (SLC), the Maryland Association of Counties (MACo), and the Maryland Municipal League (MML).

Legislative staff from the Office of Policy Analysis, the Office of Information Systems, and the Legislative Print Shop will be available to answer questions and provide forms and other materials. Photos for the *Roster* will be taken at this time.

Copies of *Under the Dome* will be available at the DLS table.

6:00 p.m. Program Concludes

**PRELIMINARY AGENDA – ORIENTATION FOR SPOUSES**

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Legislative Office

12:00 - **SECURITY ISSUES IN THE LEGISLATIVE COMPLEX** (*House Chamber*)  
12:30 p.m. Presenters: 1st Sergeant Michael W. Thompson, Maryland State Police  
Chief Warner Sumpter, Department of General Services

12:45 - **LUNCHEON** (*Harry Browne's, 66 State Circle, Annapolis*)  
1:45 p.m. Host: Maryland General Assembly  
Welcome: Johanne H. Greer, Coordinator, Library and Information Services, Department of  
Legislative Services

Speaker: Patricia M. Harrison, Visitors' Program Coordinator, Library and Information  
Services, Department of Legislative Services

**PRELIMINARY AGENDA – ORIENTATION FOR SPOUSES**

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2:00 - **PANEL I: WINNING IS JUST THE BEGINNING: THE SPOUSES' POINT OF VIEW**  
3:00 p.m. *(Room 211, House Office Building)*

Speakers: Shirley Gravely-Currie (Spouse of Senator Ulysses Currie)  
William Forehand (Spouse of Senator Jennie Forehand)  
Amy Weldon (Spouse of Delegate Richard B. Weldon, Jr.)  
Maggie Holmes (Spouse of Delegate Marvin E. Holmes)  
Sallie Brinkley (Spouse of Senator David R. Brinkley)

6:30 p.m. **RECEPTION AND UNIVERSITY DINNER** *(Loews Annapolis Hotel)*  
Co-Hosts: University System of Maryland and the Maryland Independent College and University Association

**PRELIMINARY AGENDA – ORIENTATION FOR SPOUSES**

---

**WEDNESDAY, NOVEMBER 29, 2006**

8:00 - **REGISTRATION** (*Calvert Room*)

9:30 a.m. (Continental Breakfast)

9:30 - **PANEL II: UNDERSTANDING THE ROLE OF THE PRESS**

10:30 a.m. (*Room 211, House Office Building*)

Presenters: Andrew Green, *The Sun*

10:30 - **PANEL III: THE ROLE OF LOBBYISTS IN ANNAPOLIS**

11:30 a.m. (*Room 211, House Office Building*)

Presenters: John R. Stierhoff, Esquire, Funk & Bolton, P.A.  
Ellen Valentino-Benitez, VBA, Inc.

11:45 a.m. - **BUFFET LUNCHEON** (*Calvert Room, State House*)

1:00 p.m.

1:00 - **PANEL IV: THE ROLE OF LEGISLATIVE STAFF** (*Calvert Room, State House*)

2:00 p.m. Presenters: Diane Yaeger, Senate Staff  
Julie Scheide, House Staff

3:00 - **PANEL V: MARYLAND, ITS HISTORY, AND ANNAPOLIS, ITS PRESERVATION**

3:00 p.m. (*Calvert Room, State House*)

Presenter: Dr. Gregory Stiverson, President, Historic Annapolis Foundation

3:00 p.m. **PROGRAM CONCLUDES**